

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**LICENSING & APPEALS COMMITTEE**

**15 June 2009**

**Report of the Director of Health and Housing**

**Part 1- Public**

**Matters for Recommendation to Council**

**1 HEALTH AND SAFETY SERVICE PLAN 2009/12**

**Summary**

**The Council is required to produce a Health and Safety Service Plan, which forms part of the Council's Policy framework. The revised draft of the Plan is reported for the Committee's consideration and comment.**

**1.1 Background**

1.1.1 The Council has a statutory duty under the provisions of section 18 Health and Safety at Work etc. Act 1974 to produce a Health and Safety Service Plan. The Plan brings together national priorities and standards in respect of health and safety enforcement and identifies how they will be delivered locally.

1.1.2 Guidance is produced by Local Authority Co-ordination of Regulatory Services (LACORS) and the Health and Safety Executive (HSE) on how the plan should be structured. This plan has been produced as a three year plan, and will incorporate an annual review, which will be presented to this Committee.

1.1.3 The Plan considers:

- service aims and objectives;
- information on service delivery and work programmes;
- quality assurance;
- resource allocation; and
- performance information for the 2008/09 year.

1.1.4 A full copy of the Plan has been included with the agenda papers for this meeting.

**1.2 Legal Implications**

1.2.1 The Council has a statutory duty to produce a Health and Safety Service Plan.

### **1.3 Financial and Value for Money Considerations**

1.3.1 The resources to implement the Plan are allocated to existing budgetary provisions.

### **1.4 Risk Assessment**

1.4.1 Failure to produce a Service Plan could result in criticism from HSE.

### **1.5 Recommendations**

1.5.1 The **COMMITTEE** are requested to **RECOMMEND** to Council the adoption of the Health and Safety Service Plan.

Background papers:

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Health and Safety Service Plan 2009 -2011

John Batty

Director of Health and Housing